



FRANKLIN STREET BAKERY HEALTHY WORKPLACE

R- Reliable	I will be dependable and follow-through on my responsibilities
E - Excellence	I will go above and beyond to make a positive difference each day.
S- Show Appreciation	I will value and acknowledge your contributions.
P - Positive Attitude	I will be friendly, optimistic and helpful.
E - Embrace Differences	I will honor and learn from your uniqueness and experiences.
C - Communication	I will listen, seek to understand and share information.
T - Teamwork	I will support you, and together we will succeed.

Healthy Behaviors	Harmful Behaviors
Two-way communications	Gossip
Be engaged	Blaming others
Be fair	Negative attitude
Offer solutions	Not communicating
Be approachable and flexible	Lack of accountability
Use "best practices"	Back-stabbing
Be dependable	Violation of confidentiality
Remain calm	Rudeness
Show compassion	Abusive gestures or actions
Say "good job" and "thank you"	Getting even
Have fun	Ignoring people
Do your best	Holding grudges
Be patient and sensitive	Yelling
Forgive and forget	Belittling
Offer help	Swearing
Be honest	Lying
Smile	Excessive absenteeism or lateness
Use eye contact	Thinking only of yourself
	Favoritism
	Complaining
	Controlling